

Shrewley Parish Council

CLERK: MRS E CHOUDRY
CROSSWAYS, SHREWLEY COMMON
NR WARWICK
CV35 7AU

Dear Councillor

You are duly summoned/required to attend the ORDINARY MEETING of SHREWLEY PARISH COUNCIL which will be held on MONDAY 25TH NOVEMBER 2024 at Shrewley Village Hall, AT 7 PM

Signed...*E Choudry*.....

Clerk to the Council

Dated this 19th November 2024

AGENDA

177/24 APOLOGIES

178/24 PARISH COUNCIL CO-OPTION Resident Garry Rollason has applied to be a parish councillor to fill the vacancy. The application form was circulated prior to the meeting.

179/24 DECLARATION OF INTERESTS

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. to declare any personal interests in items on the agenda and their nature
- c. to declare any pecuniary interests in items on the agenda and their nature (Councillors with pecuniary interests must leave the room for the relevant items).

180/24 MINUTES OF PREVIOUS MEETING: - Parish Council Meeting – Monday 2nd September 2024.

181/24 MATTERS ARISING FROM THE MINUTES (not covered elsewhere on the agenda)

182/24 HATTON WITH HASELEY PAROCHIAL CHURCH COUNCIL - Will Peachy to attend regarding maintenance of the church and grant application.

183/24 PUBLIC OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

184/24 PLANNING

W/23/1723 The Cottage, Croft Lane, Shrewley, Warwick, CV35 7H SPC has NO OBJECTION 12/2/24.
W/24/0706 Land Off, Oakdene Crescent, Shrewley, Hatton, Warwick CV35 7BN SPC OBJECTS
W/24/1233 Crossways, Shrewley Common, Shrewley, Warwick, CV35 7AU SPC has NO OBJECTION 6/10/24
W/24/1270 The White House, Five Ways Road, Shrewley, Warwick, CV35 7HT GRANTED 14/11/24

APPEALS

APP/T3725/X/24/3339528 Annex to Glenthorne, Five Ways Road, Shrewley, Warwick, CV35 7HZ

185/24 WCC REPORT – C Cllr Jan Matecki

186/24 WDC REPORT – WDC Cllr Richard Hales, Kyn Aizlewood, David Armstrong

187/24 OTHER PARISH BUSINESS

- South Warwickshire Local Plan (SWLP) – Second Call for Sites consultation
WDC and Parish Councils meeting - 27 September

KHSR Interim Report

- Community Emergency Plan Working Group Update
- Parish Council website and email addresses
- Parish Council laptop and Microsoft
- Loan of infra-red camera
- Case Lane notice board
- Speeding on Shrewley Common

188/24 BIODIVERSITY ACTION PLAN

- Shaws Lane common land - fruit trees
- Shrewley Common village green maintenance
- Tree Preservation Order request – 2 oak trees south end of Shrewley Common
- SWEAT report

189/24 ONGOING ACTION ITEM

- Statutory publication of documents on website

190/24 HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR

- WCC Fault Reporting System: Register to track and report highway problems

- Highway fault reports
 - Metal posts on B4430 near lay-by

- Footpath fault report
 - Cllr Darwen has reported footpath W41a along the fields by the motorway is overgrown and the stile is broken.

191/24 CORRESPONDENCE – Comments, questions, actions in connection with September and October correspondence which has been previously circulated.

192/24 VILLAGE HALL UPDATE

193/24 MEETINGS ATTENDED BY COUNCILLORS WALC AGM 6th November - Cllr Wesbury

194/24 GOVERNANCE

- 194.1 Review of Risk Assessment.
- 194.2 Review of Social Media Policy.

195/24 FINANCE –

- 195.1 The first quarterly checks to 30th September 2024 to be completed by Cllr Underwood.
- 195.2 Bank Reconciliation as at 30th September 2024. Page 4.
- 195.3 Budget to date as at 30th September 2024. Page 5.
- 195.4 Shaws Lane rent of £52 received on the 18th October 2024.
- 195.5 Precept 2nd instalment of £4,737.50 received 27th September 2024.
- 195.6 Haseley Hatton PCC Grant Application.
- 195.7 Ferncumbe Youth Club Grant Application.
- 195.8 2024/2025 Budget and Estimated Final Expenditure and Proposed 2025/26 Budget previously circulated. The budget to be amended and circulated prior to the January meeting for approval.
- 195.9 British Legion donation for wreath.
- 195.10 Permission for items listed below to be paid to be agreed:

Date	Payee	Amount £
26/09/24	Real Point Media for laptop	505.20
12/11/24	Information Commissioners Office (ICO) D/D	35.00
25/11/24	Clerk September Salary(Net),Postage £0, Folder £4.50	333.45 4.50
25/11/24	HMRC September Income tax	83.30
25/11/24	Clerk Salary October, Mileage £0, Postage £0	333.45
25/11/24	HMRC October Income Tax	83.30

25/11/24	HMRC Employers NI period 1 to 9 £10.42 per month	41.68
25/11/24	Gardening by James invoice 6394 3/9 – 29/10	225.00
25/11/24	Reimburse Cllr Forty for gift to Linda Wesbury	
25/11/24	Reimburse Clerk for British Legion poppy wreath	28.98
25/11/24	Reimburse R Wesbury for poppy wreath	24.49
25/11/24	Payment for Major Incident First Aid Kit for Emergency Plan	270.52
	Total	

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting

Next meeting:- Monday January 6th

2025 Dates:-

Monday March 3rd
Monday March 24th – Annual Assembly 7pm
Tuesday May 6th – Annual Parish Meeting
Monday July 7th
Monday September 1st
Monday November 3rd

Shrewley Parish Council**Bank Reconciliation as at 30th September 2024**

		£
Cash Book Balance b/f		8,972.57
Receipts		
First half precept 26.4.24	4,737.50	
Shaw Lane Rent		
CIL Funding 26.4.24	6,250.00	
HMRC VAT Reclaim		
Second Half Precept	4,737.50	
Total Income		24,697.57
May payments	1,810.24	
July payments	2,824.90	
Sept payments	1,095.99	
Laptop, keyboard and mouse agreed	505.20	
Nov Payments		
Jan Payments		
March Payments		
Total Payments		6,236.33
A TOTAL CASH BOOK BALANCE		18,461.24
Balance as at 30 th September 2024		13,421.24
Reserve Account as at 30 th September 2024		5,040.00
B TOTAL BANK BALANCE		18,461.24

SHREWLEY BUDGET 2024-2025

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL TO DATE	VARIANCE	ANALYSIS
	2022/23	2022/23	2023/24	2023/24	2024/25	30/09/2024	2024/25	2024/25
RECEIPTS								
Precept				7,172.00	9,475.00	9,475.00	-	
CIL Funding					-	6,250.00	- 6,250.00	Unexpected CIL funding
Shaws Lane Rent				52.00	52.00	-	52.00	
HMRC Reclaim				335.02		-	-	
WDC Grant Coronataion				1,250.00	-	-	-	
							-	
EXPENDITURE								
Salary	3,940.00	4,251.00	4,185.00	4,723.96	5,225.00	2,500.50	2,724.50	
Expenses	285.00	126.75	285.00	68.38	250.00	161.64	88.36	
Website	120.00	119.91	145.00	177.44	500.00	408.00	92.00	
Budget for 2024.25 grant applications					1,000.00		1,000.00	
WALC	327.00	282.00	328.00	298.00	327.80	317.99	9.81	
Digital Mapping Online	-	64.00	76.80	64.00	70.40		70.40	
CPRE	36.00	36.00	36.00	36.00	39.60		39.60	
Insurance	174.00	264.00	264.00	241.00	265.10	241.00	24.10	
Grant Kings Coronation	-	-	-	1,650.00	-		-	
WDC Grant Kings Coronation	-	-	-	-	-		-	
Grant VH, net of VAT	-	-	-	-	-		-	
Grant Shrewley Parish Parents	-	-	-	-	-		-	
Grant Northleigh House defibrillator	-	960.00	-	-	-		-	
CIL Funding to Village Hall						1,000.00	- 1,000.00	
Ferncumbe YC	100.00	100.00	100.00	100.00	100.00		100.00	
Hatton PCC	120.00	-	-	-	-		-	
SWEAT Grant			-	75.00	-		-	
FOHS Grant			-	496.00	-		-	
British Legion	30.00	29.99	30.00	28.98	31.88		31.88	
Hire of VH	137.15	160.00	137.15	160.00	180.00	200.00	- 20.00	
Purchases	-	-	-	-	-	421.00	- 421.00	
Upkeep, incl phonebox maintenance	350.00	-	-	-	-		-	
Training (net of bursary)	150.00	25.00	150.00	40.00	100.00		100.00	
Internal Audit	100.00	100.00	100.00	100.00	250.00	216.20	33.80	
FOHS ring fenced funds transferred	-	123.83	-	-	-		-	
Election Costs	-	-	-	300.00	100.00		100.00	
Information Commissioners Office	35.00	35.00	35.00	35.00	35.00		35.00	
Ferncumbe News March edition		300.00	300.00		-		-	
Shrewley Common crossroads grounds maintenance		375.00	1,000.00	700.06	1,000.00	450.00	550.00	
Totals	5,904.15	7,352.48	7,171.95	9,293.82	9,474.78	5,916.33	3,558.45	
VAT				258.92	51.40	320.00		
Total				9,552.74	9,526.18	6,236.33		

SHREWLEY BUDGET 2024-2025

Budget as at 30th September 2024 and proposed 2025.26 budget

	BUDGET	ACTUAL TO DATE	ESTIMATED BUDGET AS AT 31/3/24	PROPOSED BUDGET	
	2024/25	30/09/2024	2024/25	2025/26	
RECEIPTS					
Precept	9,475.00	9,475.00	9,475.00		
CIL Funding	-	6,250.00	6,250.00		
Shaws Lane Rent	52.00	-	52.00	52.00	
HMRC Reclaim		-			
WDC Grant Coronataion	-	-			
EXPENDITURE					
Salary	5,225.00	2,500.50	5,432.00	5,625.00	
Expenses	250.00	161.64	200.00	250.00	
Website	500.00	408.00	408.00	400.00	
Budget for 2024.25 grant applications	1,000.00		1,000.00	1,000.00	
WALC	327.80	317.99	318.00	330.00	
Digital Mapping Online	70.40		-	70.00	
CPRE	39.60		36.00	40.00	
Insurance	265.10	241.00	241.00	265.00	
Grant Kings Coronation	-		-	-	
WDC Grant Kings Coronation	-		-	-	
Grant VH, net of VAT	-		-	-	
Grant Shrewley Parish Parents	-		-	-	
Grant Northleigh House defibrillator	-		-	-	
CIL Funding to Village Hall		1,000.00	5,250.00		
Ferncumbe YC	100.00		100.00	100.00	
Hatton PCC	-		500.00	-	
SWEAT Grant	-		-	-	
FOHS Grant	-		-	-	
British Legion	31.88		30.00	32.00	
Hire of VH	180.00	200.00	200.00	200.00	
Purchases	-	421.00	421.00		
Upkeep, incl phonebox maintenance	-				
Training (net of bursary)	100.00		50.00	100.00	
Internal Audit	250.00	216.20	216.20	250.00	
FOHS ring fenced funds transferred	-		-	-	
Election Costs	100.00		-		
Information Commissioners Office	35.00		35.00	35.00	
Ferncumbe News March edition	-		-	-	
Shrewley Common crossroads grounds maintenance	1,000.00	450.00	1,000.00	1,000.00	
Totals	9,474.78	5,916.33	15,437.20	9,697.00	
VAT	51.40	320.00		9,697.00	Precept Request to be amended
Total	9,526.18	6,236.33			