

Shrewley Parish Council

CLERK: MRS E CHOUDRY
CROSSWAYS, SHREWLEY COMMON
NR WARWICK
CV35 7AU

Minutes of the Ordinary Meeting of Shrewley Parish Council held at Shrewley Village Hall on Monday 25th November 2024 at 7pm

Present at the Meeting:

Cllr R Wesbury Chairman
Cllr H Darwen
Cllr D Lawrie
Cllr E Forty
Cllr S Underwood
Cllr G Rollason
WCC Cllr J Matecki (left at 7.45pm)
WDC Cllr K Aizlewood (left at 7.50pm)
Clerk Eleanor Choudry

Will Peachey - Hatton with Haseley Parochial Church Council
Members of the Public: 11 (left between 7.45pm and 8.20pm)

- 177/24 APOLOGIES** Cllr R Hinton, Cllr S Lowe, WDC Cllr R Hales, Cllr D Armstrong.
- 178/24 PARISH COUNCIL CO-OPTION** Hatton Station resident Garry Rollason had applied to fill the parish councillor vacancy. The application form was circulated prior to the meeting. Cllr Wesbury proposed that Garry Rollason be co-opted to the parish council and Cllrs unanimously agreed. The Declaration of Office was signed and authorised.
- 179/24 DECLARATION OF INTERESTS** Cllr Garry Rollason advised that he was Treasurer of the volunteer group, Keep Hatton Station Rural (KHSR) and that his property backed onto the land in planning application W/24/1233, agenda item 184/24. The Clerk advised that she was the property owner of planning application W/24/1233 agenda item 184/24.
- 180/24 MINUTES OF PREVIOUS MEETING: - Parish Council Meeting – Monday 2nd September 2024** - approved and signed as a true record.
- 181/24 MATTERS ARISING FROM THE MINUTES** None.
- 182/24 HATTON WITH HASELEY PAROCHIAL CHURCH COUNCIL** - Will Peachy attended the meeting to discuss maintenance of the church and their grant application. Will explained that he is the Treasurer of Haseley and Hatton Churches and is the husband of the Rector. The church had carried out fundraising for the school PTA. Will explained that he wanted the church to be able to open more often and increase regular church goers. A Curate is being appointed next year and will be in post for the next three years. The grant application will help fund past and future use of this valuable community asset.

183/24 PUBLIC OPEN FORUM Keep Hatton Station Rural (KHSR) Volunteer Co-ordinator Paul Tilley wanted to comment on the South Warwickshire Local Plan (SWLP) agenda item 187/24. He asked for feedback regarding the September interim report. There are 24 strategic growth locations with 12 potential sites for development. B1 includes Hatton Park and is ranked 2nd in those 12 sites. There will be a consultation from 10/1/25 to 10/3/25 for the public and KHSR to comment. WDC Cllr Aizlewood explained that if there is a desire to have a meeting about the consultation, he could facilitate a meeting including Hatton Parish Council and WDC officers. Paul said that the developer Turley had proposed a website with the new details and although he had contacted Turley he had not had a response. WDC Cllr Aizlewood to chase.

Petrov Stiliyan introduced himself and said he was standing as the Reform UK candidate in the local elections next year.

184/24 PLANNING

W/23/1723 The Cottage, Croft Lane, Shrewley, Warwick, CV35 7H SPC has NO OBJECTION 12/2/24.
W/24/0706 Land Off Oakdene Crescent, Shrewley, Hatton, Warwick CV35 7BN SPC OBJECTS
W/24/1233 Crossways, Shrewley Common, Shrewley, Warwick, CV35 7AU SPC has NO OBJECTION 6/10/24
W/24/1270 The White House, Five Ways Road, Shrewley, Warwick, CV35 7HT GRANTED 14/11/24
APPEALS
APP/T3725/X/24/3339528 Annex to Glenthorne, Five Ways Road, Shrewley, Warwick, CV35 7HZ

W/24/0706 Land Off Oakdene Crescent. Cllr Rollason had received a Neighbour Notification of amended plans and supporting documents. More documents had appeared on the website attempting to address the objections raised. Comments need to be made by 9/12/24. Karen Rollason from KHSR will send a copy of the objections to councillors. The Clerk confirmed that she had not received the Notification yet. Cllr Wesbury said that the site was rejected last time and should be considered with the New Plan. WDC does not have a 5 year housing supply. Developers can come up with any site, the fact that it is not on the Local Plan cannot be used as a reason for it not to be considered. WDC Cllr Aizlewood said if there are opportunities for affordable housing within new developments they will be considered. WCC Cllr Matecki explained there were 4 different types of affordable housing:

1. Social /council
2. Affordable 80% of market rents
3. Shared ownership
4. Affordable private housing at discounted market rate

WDC are taking on social housing with a private developer with 40% affordable. WDC has to bid for them.

W24/1039 Shrewley Village Hall. SPC have already supported the application.

185/24 WCC REPORT – C Cllr Jan Matecki

The County Council is encouraging local residents to become Bikeability cycling instructors and join the growing number of instructors inspiring the next generation of cyclists. Bursaries of £800 to help with becoming qualified are available from the Bikeability Trust in those areas where training is most needed. For more information visit

<https://www.warwickshire.gov.uk/news/article/5677/could-you-help-to-inspire-the-next-generation-of-cyclists-in-warwickshire>

Warwickshire County Council is also expanding its Special Educational and Disabilities Needs (SEND) support. Funded by the Department for Education's high needs capital allocation for 2024-2028, the number of SEND resourced provision will increase from 168 places in January 2024 to 529 places by 2028. These provisions will provide essential education places across the county in our mainstream schools, with tailored support to meet the diverse needs of the students.

A new mini exhibition 'Roman Warwickshire – Making Connections' is making its way into libraries across the county. The exhibition includes high-status tableware to everyday broches, all found within the county.

Different libraries will have different items on display. Stratford-upon-Avon library is currently hosting the exhibition, which will run to 6th January 2025. Further exhibitions will be held at local libraries in the new year.

Applications for parents and carers of children that will start reception class in September 2025, or of a child that is currently in an infant school in year 2 and will move to new primary school next year are now open. Applications should be made before 15 January 2025.

WCC is looking for volunteers to become an Independent Member of Schools Admissions Appeals Panel. The panel hears appeals for children's school placements. Anyone interested can find out more by emailing schoolappeals@warwickshire.gov.uk

Recycling waste. The 5 most popular items currently going to land fill and not recycled are deodorants, plastic trigger spray bottles, yoghurt pots, perfume bottles and toilet roll tubes. This is on top of soft plastics that can now be recycled in WDC.

Cllr Jan Matecki
County Councillor for Budbrooke and Bishop's Tachbrook

Cllr Matecki will check the clearing schedule for the road drains and feedback.

**186/24 WDC REPORT – WDC Cllr Richard Hales, Kyn Aizlewood, David Armstrong
Emailed Report Warwick District Council Report to Parish Councils, Kenilworth Abbey and Arden Ward**

October 2024 Report Prepared by: Cllr David Armstrong

1. Soft plastic recycling

Warwick District residents have been chosen as the first in the County to recycle plastic bags and wrapping along with other recycling at kerbside. Plastics such as plastic bags, confectionary wrappers, foil lined packaging, bubble wrap, plastic film and more can now be placed in the blue-lidded recycling bin for fortnightly collection. These and other recycled materials are sorted at the Sherbourne materials recycling facility, Coventry, where separated material is sent off for UK-based re-use. We're pleased to formally announce this change and encourage residents to make use of it.

2. Planning enforcement on Back Lane, Shrewley

During September, development activity at land off Back Lane took place without planning permission, with the apparent aim of setting up residential caravans on the site. This activity began early on a Saturday morning, and thanks to early warnings from residents and preparation from officers, a Temporary Stop Notice was served in a matter of hours. That notice legally prohibits further development, and is valid for 28 days, during which further contact, monitoring, and investigation is continuing. Officers and Councillors are now monitoring the site and assessing what legal action is possible and necessary to restore the site to its prior condition.

3. Pension credit support

With the recent government plans to remove winter fuel allowance from all pensioners not on pension credit, it is absolutely critical to ensure all eligible pensioners have signed up for the credit. We are committed to supporting residents in applying for credit, and can help with the (quite complex!) form required. Please contact your Councillors if you, or someone you know, would like assistance. Pensioners who the Council believes might be eligible are being contacted directly, but we want to avoid anyone slipping through the cracks.

Finally, some quick updates. Our Autumn Biodiversity newsletter is available [here](#). Please take a look and see how you can help support our actions to improve biodiversity across the district. Hedgehog photos

included. Since starting operations in June our new dedicated fly tipping team has collected over 70 tonnes of fly tipped waste. Hopefully residents have noticed the faster collection time when reporting tips.

Your councillors for Abbey and Arden are:

Kyn Aizlewood – Kyn.aizlewood@warwickdc.gov.uk

David Armstrong – David.armstrong@warwickdc.gov.uk

Richard Hales – Richard.hales@warwickdc.gov.uk

Please feel free to contact us with any issues.

Cllr Underwood asked about the planning application for Back Lane. There is not a planning application. A STOP notice and an Enforcement Notice have been issued and the residents have 2/3 months to appeal.

187/24 OTHER PARISH BUSINESS (see agenda item 183/24 and 184/24)

- South Warwickshire Local Plan (SWLP) – Second Call for Sites consultation
WDC and Parish Councils meeting - 27 September
KHSR Interim Report

Nearly twice as much land as is needed is included. Decisions will be made in about a years' time. The consultation will run until 10/3/25 and then the Local Plan with preferred option will be available before the formal consultation this time next year. Shrewley Parish Council will support Keep Hatton Station Rural. The boundary is much bigger than it was. The area involves more than one landowner. Paul Tilley (KHSR Volunteer Co-ordinator) said the main concern was the lack of infrastructure and issues relating to electrifying the train line. It was agreed that a meeting will be arranged with 15 representatives in total from the parishes and KHSR and 3 WDC Officers to ensure that it is manageable. It was agreed the meeting would happen before 10/3/25. WDC Cllr Aizlewood would create a FAQ's list. Cllrs to decide the best way to move forward at the January parish council meeting and discuss items for the Annual Assembly meeting such as feedback on the Local Plan, biodiversity action plan, speeding etc.

The link to the SWLP to be added to the newsletter.

- Community Emergency Plan Working Group Update. A WhatsApp group for emergency use only to be created. The Hi-Viz vests at the Village Hall to be counted.
- Parish Council website and email addresses. Cllr Wesbury had emailed Cllrs about the restrictions of the new website. A link to the Village Hall website appears on the parish website. The previous Easy Space website hosting finishes on 8/6/25.
- Parish Council laptop and Microsoft. The Clerk has the new laptop and will transfer data from her personal laptop.
- Loan of infra-red camera. The Clerk to complete the WDC online form for loaning the camera.
- Case Lane notice board. Neal Soutter will provide a quote.
- Speeding on Shrewley Common. Cllr Underwood spoke to Graham Stanley about new regulations for VAS signs. Cllr Underwood to enquire about cost for a speed survey to be carried out near the Durham Ox.

188/24 BIODIVERSITY ACTION PLAN

- Shaws Lane common land - fruit trees. Rent has been received but the Clerk to chase the signed contract. Free trees can be requested in early summer for anyone who has space.
- Shrewley Common village green maintenance. Cllrs are pleased with the work. Cllr Underwood to ask the contractor about tidying up the shrubs. Cllr Underwood can authorise the work.
- Tree Preservation Order request – 2 oak trees south end of Shrewley Common.
- SWEAT report. No update.

189/24 ONGOING ACTION ITEM

- Statutory publication of documents on website. The Clerk had uploaded the statutory documents.

190/24 HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR

- WCC Fault Reporting System: Register to track and report highway problems
- Highway fault reports
 - Metal posts on B4430 near lay-by. Still in situ. Cllr Forty reported them and the issue will be

resolved within 12 months.

- Footpath fault report
 - Network Rail have cleared the path between Hatton Station and the footbridge and removed the brambles. Cllr Darwen reported the overgrown buddleia and brambles preventing access through the motorway fields. Cllr Underwood to contact the owner of the fields.
 - Cllr Darwen to ask Network Rail to repair the stile that is loose and breaks when it is used. A request to be made to Network Rail to remove the graffiti from the railway bridge.
 - Karen Rollason had listed problems in Hatton Station regarding flooding/drains. Cllr Rollason to check if there is a problem by Green Gates Farm. A resident has cleared the leaves at the bottom of the road dip by Banana Moon Nursery. Cllr Forty will reply to Michael Newham, WCC. Michael is only to be contacted if there is a severe problem.

191/24 CORRESPONDENCE – Two posters were received for winter fuel payments and pension credit. The Clerk to add the posters to the notice boards and Linda Wesbury will add the details to the news page on the website.

192/24 VILLAGE HALL UPDATE

Charles Stevens was elected as Chairman of the Village Hall to succeed David Lawrie, and he chaired his first meeting on 18th September 2024. Plans for the extension of the hall to increase the size of the kitchen, modernise the toilets, increase the size of the Committee Room and bar area, and to provide a small table storage room were submitted for planning permission at the beginning of August. We did think that there would be no need for a bat survey, but Planning’s response was that a survey would be needed, so this has delayed the commencement of the project until January next year at the earliest. A new on-line hall booking system is being introduced which is integrated with the Parish Council website. The Social Club’s movie shows are increasingly using contactless payment on the door. The Big Band event on 7/12 is sold out and the next move night will be the 17/1/25.

193/24 MEETINGS ATTENDED BY COUNCILLORS WALC AGM 6th November - Cllr Wesbury
Cllr Wesbury said the AGM was disappointing as topics covered were not that interesting. There was a session about Biodiversity Net Gain (BNG). Land biodiversity can be increased by using other land used to compensate for development. The land will not then be released for at least 30 years. The county are buying land which can then be sold to developers to increase biodiversity by for example, planting wildflowers. The money received from the sale of the land can then be used to purchase more land. Ryton Country Park wildflower meadow was financed in this way.

194/24 GOVERNANCE

- 194.1 Review of Risk Assessment. The policy was approved by councillors.
- 194.2 Review of Social Media Policy. The policy was approved by councillors

195/24 FINANCE –

- 195.1 The first quarterly checks to 30th September 2024 to be completed by Cllr Underwood. The Clerk to arrange a convenient time to meet Cllr Underwood.
- 195.2 Bank Reconciliation as at 30th September 2024. Page 4. To be noted.
- 195.3 Budget to date as at 30th September 2024. Page 5. To be noted.
- 195.4 Shaws Lane rent of £52 received on the 18th October 2024. To note the payment has been received. The Clerk to chase the signed contract from the property owner.
- 195.5 Precept 2nd instalment of £4,737.50 received 27th September 2024. To be noted.
- 195.6 Haseley Hatton PCC Grant Application. Cllrs agreed to give a grant of £300. This will be paid in January 2025.
- 195.7 Ferncumbe Youth Club Grant Application. Cllrs agreed to give a grant of £300. This will be paid in January 2025.
- 195.8 2024/2025 Budget and Estimated Final Expenditure and Proposed 2025/26 Budget previously circulated. The budget to be amended and circulated prior to the January meeting for approval. Cllr Wesbury asked Cllrs to check the budget for agreement at the January meeting.
- 195.9 British Legion donation for wreath. Cllr Wesbury purchased the wreath and resident John Miers kindly took it to the church on Remembrance Sunday.

195.10 Permission for items listed below to be paid to be agreed: The reimbursement for the poppy wreath was added to the payment list in error. The reimbursement to Cllr Forty for the gift to L Wesbury will be paid when the Clerk receives the receipt. Proposed by Cllr Lawrie and Seconded by Cllr Underwood and unanimously approved.

Date	Payee	Amount £
26/09/24	Real Point Media for laptop	505.20
12/11/24	Information Commissioners Office (ICO) D/D	35.00
25/11/24	Clerk September Salary(Net),Postage £0, Folder £4.50	333.45 4.50
25/11/24	HMRC September Income tax	83.30
25/11/24	Clerk Salary October, Mileage £0, Postage £0	333.45
25/11/24	HMRC October Income Tax	83.30
25/11/24	HMRC Employers NI period 1 to 9 £10.42 per month	41.68
25/11/24	Gardening by James invoice 6394 3/9 – 29/10	225.00
	Reimburse Cllr Forty for gift to Linda Wesbury – On January agenda	
25/11/24	Reimburse Clerk for British Legion poppy wreath (on agenda twice).	
25/11/24	Reimburse R Wesbury for poppy wreath	24.49
25/11/24	Payment for Major Incident First Aid Kit for Emergency Plan reimburse Clerk (£7.14 more than initial online quote)	270.52 7.14
	Total	1,947.03

196/24. DATE OF NEXT MEETING – Monday 6th January 2025 at 7pm.

197/24. CLOSURE OF MEETING – The meeting closed at 9.50pm

2025 Dates:-

Monday March 3rd
Monday March 24th – Annual Assembly 7pm
Tuesday May 6th – Annual Parish Meeting
Monday July 7th
Monday September 1st
Monday November 3rd

Shrewley Parish Council

Bank Reconciliation as at 30th September 2024

		£
Cash Book Balance b/f		8,972.57
Receipts		
First half precept 26.4.24	4,737.50	
Shaw Lane Rent		
CIL Funding 26.4.24	6,250.00	
HMRC VAT Reclaim		
Second Half Precept	4,737.50	
Total Income		24,697.57
May payments	1,810.24	
July payments	2,824.90	
Sept payments	1,095.99	
Laptop, keyboard and mouse agreed	505.20	
Nov Payments		
Jan Payments		
March Payments		
Total Payments		6,236.33
A TOTAL CASH BOOK BALANCE		18,461.24
Balance as at 30 th September 2024		13,421.24
Reserve Account as at 30 th September 2024		5,040.00
B TOTAL BANK BALANCE		18,461.24

SHREWLEY BUDGET 2024-2025

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL TO DATE	VARIANCE	ANALYSIS
	2022/23	2022/23	2023/24	2023/24	2024/25	30/09/2024	2024/25	2024/25
RECEIPTS								
Precept				7,172.00	9,475.00	9,475.00	-	
CIL Funding					-	6,250.00	- 6,250.00	Unexpected CIL funding
Shaws Lane Rent				52.00	52.00	-	52.00	
HMRC Reclaim				335.02		-	-	
WDC Grant Coronataion				1,250.00	-	-	-	
							-	
EXPENDITURE								
Salary	3,940.00	4,251.00	4,185.00	4,723.96	5,225.00	2,500.50	2,724.50	
Expenses	285.00	126.75	285.00	68.38	250.00	161.64	88.36	
Website	120.00	119.91	145.00	177.44	500.00	408.00	92.00	
Budget for 2024.25 grant applications					1,000.00		1,000.00	
WALC	327.00	282.00	328.00	298.00	327.80	317.99	9.81	
Digital Mapping Online	-	64.00	76.80	64.00	70.40		70.40	
CPRE	36.00	36.00	36.00	36.00	39.60		39.60	
Insurance	174.00	264.00	264.00	241.00	265.10	241.00	24.10	
Grant Kings Coronation	-	-	-	1,650.00	-		-	
WDC Grant Kings Coronation	-	-	-	-	-		-	
Grant VH, net of VAT	-	-	-	-	-		-	
Grant Shrewley Parish Parents	-	-	-	-	-		-	
Grant Northleigh House defibrillator	-	960.00	-	-	-		-	
CIL Funding to Village Hall						1,000.00	- 1,000.00	
Ferncumbe YC	100.00	100.00	100.00	100.00	100.00		100.00	
Hatton PCC	120.00	-	-	-	-		-	
SWEAT Grant				75.00	-		-	
FOHS Grant				496.00	-		-	
British Legion	30.00	29.99	30.00	28.98	31.88		31.88	
Hire of VH	137.15	160.00	137.15	160.00	180.00	200.00	- 20.00	
Purchases	-	-	-	-	-	421.00	- 421.00	
Upkeep, incl phonebox maintenance	350.00	-	-	-	-		-	
Training (net of bursary)	150.00	25.00	150.00	40.00	100.00		100.00	
Internal Audit	100.00	100.00	100.00	100.00	250.00	216.20	33.80	
FOHS ring fenced funds transferred	-	123.83	-	-	-		-	
Election Costs	-	-	-	300.00	100.00		100.00	
Information Commissioners Office	35.00	35.00	35.00	35.00	35.00		35.00	
Ferncumbe News March edition		300.00	300.00		-		-	
Shrewley Common crossroads grounds maintenance		375.00	1,000.00	700.06	1,000.00	450.00	550.00	
Totals	5,904.15	7,352.48	7,171.95	9,293.82	9,474.78	5,916.33	3,558.45	
VAT				258.92	51.40	320.00		
Total				9,552.74	9,526.18	6,236.33		

Signed.....(Chair)

Date.....

SHREWLEY BUDGET 2024-2025

Budget as at 30th September 2024 and proposed 2025.26 budget

	BUDGET	ACTUAL TO DATE	ESTIMATED BUDGET AS AT 31/3/24	PROPOSED BUDGET
	2024/25	30/09/2024	2024/25	2025/26
RECEIPTS				
Precept	9,475.00	9,475.00	9,475.00	
CIL Funding	-	6,250.00	6,250.00	
Shaws Lane Rent	52.00	-	52.00	52.00
HMRC Reclaim		-		
WDC Grant Coronataion	-	-		
EXPENDITURE				
Salary	5,225.00	2,500.50	5,432.00	5,625.00
Expenses	250.00	161.64	200.00	250.00
Website	500.00	408.00	408.00	400.00
Budget for 2024.25 grant applications	1,000.00		1,000.00	1,000.00
WALC	327.80	317.99	318.00	330.00
Digital Mapping Online	70.40		-	70.00
CPRE	39.60		36.00	40.00
Insurance	265.10	241.00	241.00	265.00
Grant Kings Coronation	-		-	-
WDC Grant Kings Coronation	-		-	-
Grant VH, net of VAT	-		-	-
Grant Shrewley Parish Parents	-		-	-
Grant Northleigh House defibrillator	-		-	-
CIL Funding to Village Hall		1,000.00	5,250.00	
Ferncumbe YC	100.00		100.00	100.00
Hatton PCC	-		500.00	-
SWEAT Grant	-		-	-
FOHS Grant	-		-	-
British Legion	31.88		30.00	32.00
Hire of VH	180.00	200.00	200.00	200.00
Purchases	-	421.00	421.00	
Upkeep, incl phonebox maintenance	-			
Training (net of bursary)	100.00		50.00	100.00
Internal Audit	250.00	216.20	216.20	250.00
FOHS ring fenced funds transferred	-		-	-
Election Costs	100.00		-	
Information Commissioners Office	35.00		35.00	35.00
Ferncumbe News March edition	-		-	-
Shrewley Common crossroads grounds maintenance	1,000.00	450.00	1,000.00	1,000.00
Totals	9,474.78	5,916.33	15,437.20	9,697.00

VAT	51.40	320.00		9,697.00	Precept Request to be amended
Total	9,526.18	6,236.33			

Signed.....(Chair)

Date.....

