

Shrewley Parish Council

CLERK: MRS E CHOUDRY
CROSSWAYS, SHREWLEY COMMON
NR WARWICK
CV35 7AU

Dear Councillor

You are duly summoned/required to attend the Ordinary MEETING of SHREWLEY PARISH COUNCIL which will be held on MONDAY 1ST SEPTEMBER 2025 at Shrewley Village Hall, AT 7 PM

Signed...*E Choudry*.....

Clerk to the Council

Dated this 26th August 2025

AGENDA

276/25 APOLOGIES

277/25 DECLARATION OF INTERESTS

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. to declare any personal interests in items on the agenda and their nature
- c. to declare any pecuniary interests in items on the agenda and their nature (Councillors with pecuniary interests must leave the room for the relevant items).

278/25 MINUTES OF PREVIOUS MEETING: - Parish Council Meeting – Monday 7th July 2025.

279/25 MATTERS ARISING FROM THE MINUTES (not covered elsewhere on the agenda)

280/25 CLLR VACANCY CO-OPTION

281/25 PUBLIC OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

282/25 PLANNING

W/24/0706 Land Off, Oakdene Crescent, Shrewley, Hatton, Warwick CV35 7BN SPC OBJECTS 11/12/24
W/24/1725 The Homestead, Case Lane, Shrewley, Warwick, CV35 7JD No SPC Comment
W/25/0707 High Willows, Shaws Lane, Haseley, Warwick, CV35 7JA Prior Approval Given 10/7/25
W/25/0134 28 Shrewley Common, Shrewley, Warwick, CV35 7AP GRANTED 21/7/25
W/25/0698 28 Station Road, Shrewley, Warwick, CV35 7LG SPC has NO OBJECTION 28/7/25
W/25/0526 22 Station Road, Shrewley, Warwick, CV35 7LG

283/25 WCC REPORT – WCC C Cllr

284/25 WDC REPORT – WDC Cllr Richard Hales, Kyn Aizlewood, David Armstrong

285/25 OTHER PARISH BUSINESS

- Thermal imaging camera
- South Warwickshire Local Plan (SWLP)
- Bus shelter
- Shrewley Common mobile police speed enforcement camera location
- Local Government Reorganisation Engagement Questionnaire

286/25 BIODIVERSITY ACTION PLAN

- Shrewley Common village green maintenance
- SWEAT report

287/25 ONGOING ACTION ITEM

- Statutory publication of documents on website

288/25 HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR

- WCC Fault Reporting System: Register to track and report highway problems
- Highways fault report
- Footpath fault report

289/25 CORRESPONDENCE – Comments, questions, actions in connection with July and August correspondence which has been previously circulated.**290/25 VILLAGE HALL UPDATE**

- CIL Grant for extension

291/25 MEETINGS ATTENDED BY COUNCILLORS**292/25 ANNUAL GOVERNANCE**

292.1 Review of Working Alone Policy and Procedure

292.2 Review of Equal Opportunities Policy

293/25 FINANCE –

293.1 Subscription to Scribe Accounting package to be decided. Details circulated prior to the meeting.

293.2 The two councillors that authorise the online monthly payments to be named in the minutes.

293.3 Quarterly finance checks and budget monitoring 1st April and 31st May.293.4 The Notice of Public Rights was publicised on the notice board and website on the 2nd June and ran from the 3rd June to the 14th July 2025.

293.5 The Letter of Appointment was completed for the Internal Auditor and the audit will be carried out in January 2026.

293.6 Receipt of Shaws Lane rent for parish council land £52.

293.7 To note bank service charges to date total £38.90.

293.8 Permission for items listed below to be paid to be agreed:

Date	Payee	Amount £
01/09/25	August Salaries	345.85
01/09/25	HMRC August Income tax	86.40
01/09/25	September Salaries	345.85
01/09/25	HMRC September Income Tax	86.40
01/09/25	LGA agreed backdated pay increase from 1/4/25 to 30/9/25	67.20
01/09/25	HMRC backdated income tax from 1/4/25 to 30/9/25	16.80
01/09/25	HMRC Employers NI P4	67.12
01/09/25	Gardening by James Inv7712	90.00

01/09/25	Gardening by James Inv7793	90.00
	Total	1,195.62

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting

Next meeting:- Monday November 3rd

2026 Dates:-

Monday January 5th
Monday March 2nd
Monday March 23rd – Annual Assembly 7pm
Tuesday May 5th – Annual Parish Council Meeting
Monday July 6th
Monday September 7th
Monday November 2nd

Start times 7pm

Bank Reconciliation as at 30th June 2025

		£
Cash Book Balance b/f		14,615.55
Receipts		
First half precept 24.4.25	5,023.00	
Unity Trust Bank Interest 30.6.25	17.06	
Shaw Lane Rent		
CIL Funding		
HMRC VAT Reclaim		
Second Half Precept		
Total Income		19,655.61
May payments	3,301.10	
Unity Trust Bank service charge 31.5.25	1.40	
Unity Trust Bank service charge 30.6.25	6.00	
Lloyds Bank 232410 charges Apr, May, June	12.75	
Lloyds Bank 230140 charges Apr, May	8.50	
July payments		
Sept payments		
Nov Payments		
Jan Payments		
March Payments		
Total Payments		3,329.75
A TOTAL CASH BOOK BALANCE		16,325.86
Unity Trust Current Balance as at 30 th June 2025		6,258.55
Unity Trust Instant Balance as at 30 th June 2025		5,048.56
Lloyds Bank Account 232410 as at 30 th June 2025		5,018.75
B TOTAL BANK BALANCE		16,325.86

Bank Reconciliation as at 31st July 2025

		£
Cash Book Balance b/f		14,615.55
Receipts		
First half precept 24.4.25	5,023.00	
Shaw Lane Rent 23.07.25	52.00	
CIL Funding		
Bank Interest 30.6.25	17.06	
HMRC VAT Reclaim		
Second Half Precept		
Total Income		19,707.61
May payments	3,301.10	
Bank service charge	1.40	
Unity Trust Bank service charge 30.6.25	6.00	
Lloyds Bank 232410 charges Apr, May, June	12.75	
Lloyds Bank 230140 charges Apr, May	8.50	
July payments	1,121.30	
Lloyds Bank 232410 service charge 28.7.25	4.25	
Unity Trust Bank Charges current account 31.7.25	6.00	
Sept payments		
Nov Payments		
Jan Payments		
March Payments		
Total Payments		4,461.30
A TOTAL CASH BOOK BALANCE		15,246.31
Unity Trust Bank Instant Account as at 31 st July 2025		5,048.56
Unity Trust Bank Current Account as at 31 st July 2025		5,183.25
Lloyds Bank reserve Account as at 31 st July 2025		5,014.50
B TOTAL BANK BALANCE		15,246.31

SHREWLEY BUDGET 2025-2026			
Budget as at 31st July 2025			
	AGREED BUDGET	SPEND AS AT 31.7.25	BUDGET AS AT 31.7.25
	2025/26	2025/26	
RECEIPTS			
Precept	10,046.00	5,023.00	5,023.00
CIL Funding			
Shaws Lane Rent	52.00	52.00	-
HMRC Reclaim			
Bank Interest 30.6.25		17.06	- 17.06
WDC Grant Coronataion			
EXPENDITURE			
Salary	5,608.00	1,796.12	3,811.88
Bank Charges		38.90	- 38.90
Expenses	200.00	38.52	161.48
Website	400.00	480.00	- 80.00
WALC	330.00	381.00	- 51.00
Digital Mapping Online	70.00	76.80	- 6.80
CPRE	40.00		40.00
Insurance	265.00	300.00	- 35.00
CIL Funding to Village Hall	-		
Budget for 2024.25 grant applications	1,000.00		1,000.00
Ferncumbe YC	-		
Hatton PCC	-		
British Legion	-		
SWEAT Grant	-		
FOHS	-		
Hire of VH	200.00	34.00	166.00
Purchases			-
Upkeep, incl phonebox maintenance	500.00	777.76	- 277.76
Training (net of bursary)	100.00	7.00	93.00
Internal Audit	250.00	216.20	33.80
Election Costs	100.00		100.00
Information Commissioners Office	35.00		35.00
Shrewley Common crossroads grounds mainte	1,000.00	315.00	685.00
Totals	10,098.00	4,461.30	5,636.70